

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

**February 11, 2026 Minutes**

**1. OPENING**

**A. Call to Order**

The regular meeting of the Purissima Hills Water District was called to order by President Holtz at 6:00 PM.

**B. Establishment of Quorum**

Present: President Holtz, Vice President Jordan, Director Ranganathan, Director Stone, and Director Glassman.

Staff Present: Brandon Laurie, District Engineer, Pakpour Consulting Group; David S. Gehrig, District Counsel, Hanson Bridgett; Tammy Rudock, Interim General Manager; Samantha Vu, Administrative Services Supervisor; Erik Walter, Operations Superintendent; and Alleyne LaBossiere, Financial Consultant.

**2. COMMENTS FROM THE PUBLIC** None

**3. CONSENT CALENDAR**

Vice President Jordan moved to the consent calendar. Director Ranganathan seconded the motion. Voice vote: 5 – 0. Motion passed unanimously.

**4. REGULAR BUSINESS**

**A. Water Rates Presentation and Study Session on Storage and Transmission Facility Fees, Cross-Connection Prevention Program Fees, and Revised Project Schedule**

Rate Consultant Nancy Phan presented to the Board. A Board discussion followed. The Board wants the following actions items to be addressed, financial plan scenarios with reduced McCann costs - \$12M and \$15M, assuming all costs are debt financed, rate scenarios assuming 15% and 18% fixed revenue recovery, develop connection fee survey, residential customer impact by summer and winter usage levels, combine annual bills for customers in histogram, residential water rate survey by summer and winter average usage, analysis for uniformed rates for residential and institutional, and recalculate backflow meter ratio based on cost differential, not capacity. A multi-family rate cannot be studied since the District has no data to do an analysis on. Multi-family units will be charged at the residential ¾” size.

**B. Receive and Accept the Financial Audit Report for Fiscal Year Ended June 30, 2025, Presented by District Auditor, C.J. Brown & Company CPAs**

CPA Jeff Palmer reported to the Board that the draft audit report is not yet ready and is expected to be complete by the end of next week.

**C. Resolution 2026-02 Awarding a Contract to C.J. Brown & Company, CPAs in the total amount not to exceed \$55,060 for the FYE June 30, 2025, and FYE June 30, 2026, Financial Audits, and Respective Annual Financial Transaction Report due to the State Controller’s Office**

Financial Municipal Advisor Bud Levine commented on the tardiness of the of the audit. March 31, 2026 is the latest day to submit the audit. Director Stone moved to approve Resolution

2026-02. Director Ranganathan seconded the motion. Roll call vote: 4 – 0. Motion passed.

Absent: Director Glassman

**D. Resolution 2026-03 Approving the Amended Operating and Capital Budgets and Projected Cash Reserves for FY 2025/2026**

Director Ranganathan had a question regarding the pension liability account. The Board wanted to know what was the full amount that was spent on the CGLA CIP and how much was budgeted for that project. Staff will provide the cost breakdown between engineering services and other costs. Director Ranganathan moved to approve Resolution 2026-03. Director Stone seconded the motion. Roll call vote: 4 – 0. Motion passed.

Absent: Director Glassman

**E. Resolution 2026-04 Declaring the PHWD’s Official Intent to Reimburse Certain Expenditures from the Proceeds of a Proposed Financing**

Director Ranganathan moved to approve Resolution 2026-04. Director Stone seconded the motion. Roll call vote: 4 – 0. Motion passed.

Absent: Director Glassman

**5. FINANCIAL REPORTS**

The Board reviewed the financial reports.

**6. STAFF REPORTS**

**A. Interim General Manager**

Interim General Manager Rudock gave an overview of the report.

**B. Administrative Services Supervisor**

Administrative Services Supervisor Vu gave an overview of the report.

**C. Operations Superintendent**

The Board has questions about seismic valves. Operations Superintendent Walter explained that in case of an earthquake, the valve will close automatically to keep water in the tank. There is a sensor box that will tell the valve to close if an earthquake was to be detected.

**D. Water Resources Specialist**

Administrative Services Supervisor Vu gave an overview of the report.

**7. ENGINEER’S REPORT**

District Engineer Brandon Laurie gave an overview of the report.

**8. DIRECTOR’S REPORT**

Director Jordan reported that the new demand study shows minimal growth in usage through 2050. Hetch Hetchy will be offline for 100 days.

**9. AGENDA ITEMS FOR MARCH 11, 2026**

- ▶ Audit
- ▶ Water Rates
- ▶ Service Truck Purchase
- ▶ GM Offer
- ▶ Health Options for Board Directors

▶ Low-income option for customers in the CARE Program

**10. COMMUNICATIONS**

Nothing to report.

**11. ADJOURNMENT**

The meeting adjourned at 9:21 p.m.

  
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District Secretary

Approved:

  
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Board President